

**Finance and Labor Relations Committee**  
Regular Meeting  
Thursday, June 3, 2021 at 6:00 p.m.

Due to the COVID 19 orders of social distancing this meeting was held virtually at:  
<https://meet.google.com/ngu-pcnx-vxa> and by phone at (US) +1 224-458-3254 PIN: 673 073 595#

**MINUTES**

- 1) **Call to order.** Cole called the meeting to order at 6:01pm.
- 2) **Roll Call:**

<b>Members</b>	<b>Present/Absent</b>	<b>Others Present</b>
Aldersperson Rick Cole	P	City Administrator/Finance Director Jason Sergeant
Aldersperson Dianne Duggan	P	Treasurer/Utility Accountant Julie Roberts
Aldersperson Joy Morrison	P	

- 3) **Motion to approve the agenda.** Duggan made a motion, seconded by Morrison to approve the agenda as presented. **Motion carried 3-0.**
- 4) **Motion to wave the reading of the minutes of the May 6, 2021 regular meeting and approve them as printed.** Morrison made a motion, seconded by Duggan to waive the reading of the minutes of the May 6, 2021 regular meeting and to approve them as printed. **Motion carried 3-0.**
- 5) **Citizen appearances.** None.
- 6) **Motion to accept the May 2021 City bills as presented in the amount of \$1,135,049.29.** Duggan made a motion, seconded by Morrison to accept the May 2021 City bills as presented in the amount of \$1,135,049.29. **Motion carried 3-0 on roll call**
- 7) **New Business:**
  - a) **Discussion and recommendation to Council to adjust some Electric Journeyman and Apprentice wage rates.** Morrison made a motion, seconded by Duggan to recommend to Council to adjust some Electric Journeyman and Apprentice wage rates. Discussion took place regarding the increases. **Motion carried 3-0.**
  - b) **Discussion regarding adding language to the Employee Handbook about providing employees a reasonable "opportunity to cure" prior to dismissal in the event of poor performance of duties.** Discussion took place regarding section 9 of the employee handbook. Committee will review section 9 and bring back during the next employee handbook review.
  - c) **Discussion and motion to recommend to Council to approve the updated Youth Center Coordinator position description.** Duggan made a motion, seconded by Morrison to recommend to Council to approve the updated Youth Center Coordinator position description with some minor changes. **Motion carried 3-0.**

*These minutes are not official until approved by the City of Evansville Finance and Labor Relations Committee.*

- d) **Discussion and motion to recommend to Council to approve the updated Youth Center Director position description.** *Morrison made a motion, seconded by Duggan* to recommend to Council to approve the updated Youth Center Coordinator position description with the recommended changes. ***Motion carried 3-0***
  
- e) **City Administrator/Finance Director Report:** Sergeant shared that the Community Development Director application deadline is tomorrow. An interview process is being put together. We are hoping for preliminary interviews in a week or so.
  
- 8) **Unfinished Business:** None.
  
- 9) **Meeting Discussion:** The next regular meeting will be held virtually July 8, 2021 at 6:00p.m.
  
- 10) **Motion to Adjourn:** *Morrison made a motion, seconded by Duggan* to adjourn at 6:50p.m. ***Motion passed 3-0.***

Respectfully Submitted  
Julie Roberts – Treasurer/Utility Accountant